YouSendIt.com Directions

YouSendIt will automatically send email with the subject line reading:

info@healingtouchforanimals.com shared a folder with you via YouSendlt.

- 1. Click on the View this folder link.
- 2. Sign up for a free account.
- 3. Log in, click the **Folders** tab at the top of the page then click on the folder named after your location:



To add a new folder inside of the main folder, click on **Create Folder**, and type in the name of your folder:

						Welcome	Log	out My Account Support Apps
yousendit	Overview	Send	Sign	Folders	Upgrade			
								Add Files Create Folder
Name					Date Modified	Size	Туре	Actions

(Please note that all folder names cannot contain any special characters [#, @, *, etc.], and can only consist of alphanumeric characters.)

Once you create your folder, you can now add files to it! Simply click on the name of the folder you wish to add files to, and click on the **Add Files** button at the top of the page. Select the files you wish to add to the folder:



Navigate to the location of the pictures you would like to upload to the folder. Use the ctrl button on the keyboard to pick multiple images. When done selecting images click on open. Once the images have finished uploading you will receive a message saying Files have been added successfully.

From the **Actions** dropdown menu, you have the option to delete a file/folder, along with a number of other options:

YouSendIt → Folder 01					Add Files	Create Folder	
	Name	Date Modified	Size	Туре	Actions		
	Folder Within Folder 01	Apr 30, 2012 12:51 PM	-	Folder	Actions •	-	
					Share		
				Move			
					Delet	e	
						Download	